



TDES Weekly Updates 2017-18 9.8.17

Growth and Improvement Plans

Growth Plans and Improvement Plans are due **today**. All teachers and RSPs are on either a Growth Plan (GP) or Improvement Plan (IP). Paraprofessionals do not have to write a GP. Overall Accomplished teachers must complete a GP, even if they are not being evaluated. Teachers/RSPs have been placed on an Improvement Plan if they received an overall Composite Rating of Developing or Ineffective (as per the CBA). The evaluator must complete the Improvement Plan. Information on both plans can be found on the TDES webpage.

TDES Portal

To access the portal go to the CMSD TDES Homepage then to the Great Teachers & Great Leaders portal found on the right side of the homepage. You will use your CMSD login to enter the portal. There is a new user interface but the process remains the same. Please remember to use Chrome.

If you receive an “invalid credential” error message when logging into the portal, please update your district password on a district PC. A laptop will not work unless it is plugged into the district network. Email me directly at megan.scully@clevelandmetroschools.org with log-in issues.

RSP Providers

Changes are being made in the portal for all psychologists, nurses, therapists, school counselors and transition coordinators. The Growth Plans should be written but do not start the TDES process until the changes have been completed.

Accomplished Teachers

Teachers who earned a summative rating of Accomplished for the 2016-17 school year, will not be evaluated 2017-18. The choice of being evaluated or receiving the stipend does not go into effect until 2018-19. Accomplished teachers have been archived. New hires to the district, who received an Accomplished rating from their previous employer, **will** be evaluated 2017-18.

Walk-through 1

Walkthrough 1 is due **September 8** for Year Round Schools and **October 6** for Traditional and Extended Year Schools. A walk-through is a short classroom visit of 5-15 minutes. Following the walk-through, written feedback is provided through the TDES portal. The teacher may add additional evidence but is not required to. The teacher can request a post conference but the post conference is not mandatory. Please remember to email your evaluator and the TDES Mailbox, tdes@clevelandmetroschools.org if your WT1 is not completed by the due date.



Encore Splits

Encores and other professionals who are split between schools, should be evaluated by their Friday, first semester school.

TDES for New Teachers Training

New teachers are required to have six hours of TDES training prior to being evaluated. Please send new teachers to **one** of the following sessions on September 11 or September 20. Training will be at East Professional Center from 9:00 – 4:00. The September 13 training was cancelled due to Open House. Please register using the TDES calendar. Evaluators must confirm that new teachers have attended TDES training before beginning their evaluation. New teachers may need assistance requesting a sub.

OTES Training

OTES certification is required to evaluate teachers. All CMSD evaluators must take three days of OTES training and test in a proctored environment. OTES renewal certification must also be taken in a proctored setting. Please contact Cheryl Shelton to schedule your proctored certification test.

OTES training sessions are available September 26-28 at the ESC in Independence. Evaluators must have proper certification before they can begin the evaluation process. Please log in to your [SAFE account](#) and search STARS (keyword OTES) to register for training. This training is **MANDATORY** if you are not yet credentialed.

TDES for New Evaluators Training

All new evaluators must attend new evaluator TDES training prior to evaluating CMSD teachers. The next training session will be September 15 from 8:30-2 at East Professional Center. Please email Megan Scully to register.

TDES for New RSPs Training

New RSPs need six hours of TDES training prior to being evaluated. RSPs are related service providers including, nurses, psychologists, therapists, school counselors and transition coordinators. Training for new RSPs will be October 5 at East Professional Center from 9:00 – 4:00. RSP's only need to attend one session. Please register using the TDES calendar.

TDES for New Paraprofessionals Training

New paras are required to attend 3 hours of TDES training prior to being evaluated. TDES for new paras will be September 18 at East Professional Center from 9:00 – 12:00. Paras should only attend 1 session and will return to their building following the training session. Please register using the TDES calendar.



OPES Training

Certification is required to evaluate administrators. All CMSD evaluators must take two days of OPES training and test in a proctored environment. OPES renewals must also be taken in a proctored setting. Please contact Cheryl Shelton to schedule your proctored certification test.

OPES training sessions are available September 13-14 at the ESC in Independence. Evaluators must have proper certification before they can begin the evaluation process. Please log in to your [SAFE account](#) and search STARS (keyword OTES) to register for training.

TDES School Teams

The Principal and the CTU representative should work together to jointly determine the TDES team. This team should consist of the Principal, Chapter Chair, and 1 to 3 classroom teachers mutually selected by the Principal and Chapter Chair (as per the CBA). The TDES team is asked to support TDES and will review SLO's. Please send the list of team members for your school to Megan Scully (megan.scully@clevelandmetroschools.org) by Friday, September 1.



Note: These deadlines are “soft deadlines” meant for pacing guidance only. The only hard deadline is the portal closure **May 4**.

TDES Year Round Calendar 2017-2018

Event	Date
Portal Opens	July 26
GP/IP 16-17 Due	August 18
WT 1 Due	September 8
FAO Due	November 9
Para D1/D4	December 15
WT2 Due	December 22
UO Due	February 16
Para D2/D3	March 23
WT3 Due	March 23
Composite Due	May 4

TDES Traditional and Extended Year School Calendar 2017-2018

Event	Date
Portal Opens	August 21
GP/IP 16-17 Due	September 8
WT 1 Due	October 6
FAO Due	November 17
Para D1/D4	December 15
WT2 Due	February 2
UO Due	March 9
Para D2/D3	March 23
WT3 Due	April 13
Composite Due	May 4

RSP Calendar 2017-2018

Event	Date
Portal Open	August 21
GP/IP 16-17 Due	September 8
FAO Due	December 21
DS-1	February 23
DS-2	April 20
Composite Due	May 4



2017-2018 TDES Training Dates- 1st Quarter
Training will be held at East High Professional Center

September 11	TDES for new Teachers	9:00-4:00
September 15	TDES for New Evaluators	8:30-2:00
September 18	TDES for new Paras	9:00-12:00
September 20	TDES for new Teachers	9:00-4:00
October 5	TDES for new RSPs	9:00-4:00
October 12	TDES for new Teachers	9:00-4:00